2013-14 Verification Form

Schreiner University
CMB 6228
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Kerrville, Texas 78028
PH: 830-792-7217
FAX: 830-792-7226
E-mail: finaid@schreiner.edu

As per federal regulation, Schreiner University must confirm the information you reported on your 2013-14 Free Application for Federal Aid (FAFSA). To verify that you provided correct information, we will compare our FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to Schreiner’s financial aid office. Please note that we may ask for additional information. If you have questions about verification, contact our office as soon as possible so that your financial aid processing will not be delayed.

You may either fax, mail, e-mail, or drop off this worksheet to Schreiner University.

What you should do:
- Look in the top right corner of this document to see what type of verification documentation is required (V-1, V-2, V-3, V-4 or V-5)
- Complete only the section(s) required. For example, if the verification is a V-1, you’ll complete sections A, B, C, and D. If the verification is a V-4, complete sections C, D, and E only.
- Sign the worksheet. If you are a dependent student, be sure to have a parent sign also.
- Submit document(s) to the Schreiner University Financial Aid Office.

_________________________________________________________________________________________________________________________
Last Name                                                            First Name                                             M.I.                                                       Schreiner I.D.
_________________________________________________________________________________________________________________________
Address (include apt. #)                                                      City                                                                                             State                     Zip
_________________________________________________________________________________________________________________________
Date of Birth                                                           e-mail address                                                              Phone Number (include area code)

A. Family Information – complete only for V-1 and V-5

☐ Check here for DEPENDENT Student: List people in your parent’s household, include: (a) yourself and your parent(s) (including stepparent) even if you don’t live with your parents; (b) your parent’s other children, even if they don’t live with your parent(s), if (1) your parent’s provide more than half of their support from July 1, 2013 through June 30, 2014, or (2) they would have to provide parental information when applying for aid; and other people if they now live with your parent(s), and your parent(s) provide more than half of their support and will continue to do so from July 1, 2013 through June 30, 2014.

☐ Check here for INDEPENDENT Student: List the people in your household; include: (a) yourself and your spouse, (b) your children, if you will provide more than half of their support from July 1, 2013 through June 30, 2014; and any other people if they now live with you, and you provide more than half of their support and will continue to do so from July 1, 2013 through June 30, 2014.

Write the names of all household members: including yourself; write in the name of the college for any family member, other than your parent(s), who will be going to college at least half-time from July 1, 2013 through June 30, 2014. And will be enrolled in a degree, diploma or certificate program. Attach a separate page for additional names. We may require additional documentation if we have reason to believe this information is incorrect.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Age</th>
<th>Relationship</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example: Tom Jones</td>
<td>19</td>
<td>Self</td>
<td>Schreiner University</td>
</tr>
</tbody>
</table>
B. Tax Information – complete only for V-1 and V-5

IMPORTANT: Tax filers must submit EITHER: 1.) IRS 2012 Tax Return Transcript (2012 IRS Form 1040, 1040A, or 1040 EZ) for verification purposes. We cannot use copies of tax returns.

To request a copy of your IRS 2012 Tax Return Transcript, you can either call the IRS at 1-800-829-1040 or request a transcript online (recommended) at www.irs.gov. Transcripts typically take at least two weeks to arrive. When you receive the transcript, either mail, fax, drop off, or e-mail a copy to the Financial Aid Office at Schreiner.

OR

2.) You may use the IRS Data Retrieval Tool

To use the IRS Data Retrieval Tool, log on to your FAFSA record, select “Make FAFSA Corrections”, and navigate to the Financial Information section of the form. From there follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2012 tax information into your FAFSA. If the student or parent used the IRS Data Retrieval Tool on the FAFSA, a tax return transcript is not necessary.

STUDENT TAX INFORMATION: (check one)

___ I, the student, have used the IRS Data Retrieval Tool to transfer my 2012 IRS income information into my FAFSA

___ I, the student, have NOT used the IRS Data Retrieval Tool, but will use the tool to transfer my (and if married, my spouse’s) 2012 tax information into my FAFSA

___ I, the student, am unable to or choose not to use the IRS Data Retrieval Tool and will submit a 2012 Tax Return Transcript

PARENT TAX INFORMATION: (check one)

___ The student’s parent has used the IRS Data Retrieval Tool to transfer their 2012 IRS income information into my FAFSA

___ The student’s parent has NOT used the IRS Data Retrieval Tool, but will use the tool to transfer 2012 tax information into my FAFSA

___ The student’s parent is unable to or chooses not to use the IRS Data Retrieval Tool and will submit a 2012 Tax Return Transcript
FOR NON-TAX FILERS ONLY

Check the appropriate box(es) for those people who did not and are not required to file a 2012 Federal Tax Return:

Student_______  Spouse (if married)_______  Your Father_______  Your Mother_______

List below source(s) of ALL income received in 2012 (attach W-2 form(s)) or other documents

<table>
<thead>
<tr>
<th>Source of Income/Support</th>
<th>Student Amount</th>
<th>Spouse or Parent(s) Amount</th>
</tr>
</thead>
<tbody>
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</table>

**C. Supplemental Nutrition Assistance Program (SNAP-formerly known as Food Stamps) — complete only for V-1, V-2, V-4, or V-5**

___Check here if one of the people listed in Part A received SNAP benefits in 2011 or 2012. (If asked by my school, I will provide documentation of receipt of those benefits). Amount:_______________

**D. Child Support Paid — complete only for V-1, V-3, V-4, or V-5**


<table>
<thead>
<tr>
<th>Who Paid Support</th>
<th>To Whom Support was Paid</th>
<th>Name of Child for Whom Support was Paid</th>
<th>Amount Paid in 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example: John Smith</td>
<td>Mary Smith</td>
<td>Joey Smith</td>
<td>$4,000</td>
</tr>
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Certifications and signatures: Each person below certifies that all the information reported is complete and accurate. The student and one parent whose information was reported on the FAFSA must sign and date below. WARNING: If you purposely give false or misleading information, you may be fined, be sentenced to jail, or both.

Student’s Signature ___________________________ Date ___________ Parent’s Signature (Dependent Student only) ___________________________ Date ___________
E. Identity and Statement of Educational Purpose – complete only for V-4 and V-5

The student must appear at Schreiner University to verify his/her identity by presenting a valid government issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued I.D, or passport. Schreiner University will maintain a copy of the student’s photo I.D. that is annotated with the date it was received and the name of school official authorized to collect the I.D.

The student must sign, in the presence of the institution official, the following:

I certify that _______________________________________________________________________, am the individual signing this Statement of Educational Purpose and that the federal student assistance I may receive will only be used educational purposes and to pay the cost of attending Schreiner University in 2013-14.

________________________________________________        ____________
Student’s Signature                                                                            Date

OR

If the student is unable to appear in person at Schreiner University, the student must provide the following:

Notary’s Certificate of Acknowledgement

State of___________________________________, City/County of____________________________________

on______________________, before me_______________________________________________________

Date                                                                 Notary’s Name

Personally appeared,__________________________________________________, and provided to me on basis of satisfactory evidence of

Identification_____________________________________________________ to be the above named person who signed the

foregoing document.     Type of Gov’t.-issued photo I.D

WITNESS my hand and official seal

(seal)                                                                                                   Notary signature

My commission expires on _______________________________ Date