



Stock Transfer Instructions

Thank you for your desire to support our work with a gift of stock. If you make a donation of stock to Schreiner University please:

1. Call Schreiner University
 - a. Advancement Office at 830-792-7201
 - Or
 - b. Business Office at 830-792-7368

To inform us of:

- Name of the stock(s)
- # of shares to be donated
- approximate total value of the shares
- what the donation is to be used for

2. For electronic transfer of stock, please instruct your broker to send to the donated shares of stock to:

TD Ameritrade
PO Box 2209
Omaha, NE 68103-2209

Schreiner University Account #786-045546
DTC # 0188

3. For donations of stock certificates, mail the certificates to:

Vice President for Advancement
Schreiner University
2100 Memorial Blvd
Kerrville, TX 78028
830-792-7207

Do not sign the certificates.

Sign a "stock power" form, which is available at any broker, and mail the stock power forms separately from the stock certificates.

Stock certificates and stock power documents should be sent under separate cover.